



ANNAMACHARYA INSTITUTE OF TECHNOLOGY & SCIENCES

Piglipur, Batasingaram Panchayath, Hayath Nagar Mandal, Hyderabad, R.R. Dist. 501 512

(Approved by AICTE and Affiliated to JNTU, Hyderabad) College Code: T8

Phone: 08415-201689 (O)

E-mail : principalaith@gmail.com

98489 24705

Fax: 08415 - 201699

Date: 14/08/2014.

CIRCULAR

GRIEVANCE AND REDRESSAL CELL

A Meeting of the following grievances and Redressal cell members of AITS is scheduled at 1:50 PM today in the Placement cell, all the members must attend the meeting without fail.

S. No	Name	Designation	Signature	Phone No.
1	N. Babu Rao	Professor & Dean		9441873888
2	Mr. J. Sreedhar	HOD EEE		9849007437
3	K. Ashok Kumar	Assoc. Prof & I/c HOD ECE		9440456133 9949123762
4	V. Ramesh Babu	Asst. Professor, CSE		9866417476
5	G. Kiran Kumar	Assoc. Prof & I/c HOD H&S		7386772383 9948125445
6	K.A.L. Gandhi	Assoc. Prof & HOD Mech.,		9491123682
7	Mr. Y. Varun Kumar	Asst. Prof & I/c HOD Civil		8801814368
8	P.L.S.P. Raja Rao	Assoc. Prof & I/c HOD MBA		9866917139
9	A. Ravinder Reddy	Placement Officer		9966883553
10	Mrs. P.L.K. Durga	Asst. Prof, CSE		9160500798
11	Mrs. A. NagaSri	Asst. Prof, CSE		9963820141
12	Mr. K. Anjaneyulu	Personnel & Administrative Manager		9963452925

Coordinator G&R Cell

Copy to : All HODs for Necessary action.

PRINCIPAL

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Annamacharya Institute of
Technology & Sciences
Piglipur (V), Batasingaram (Post),
Abdullapurmet (M), R.R. Dist. HYD-501 512.



ANNAMACHARYA INSTITUTE OF TECHNOLOGY & SCIENCE

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Date: 05/10/2014.

GRIEVANCE AND REDRESSAL CELL

Report for the month of August and September 2014

NO COMPLAINTS FOR THE MONTH OF AUGUST AND SEPTEMBER

G & R Cell Coordinator

Copy to: All HODs for Necessary action.

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Annamacharya Institute of
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Piglipur (V), Batasingaram (Post),
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E-mail : principalaith@gmail.com
Fax: 08415 - 201699

Date: 02/12/2014.

GRIEVANCE AND REDRESSAL CELL

Report

NO COMPLAINTS FOR THE MONTH OF OCTOBER AND NOVEMBER 2014

G & R Cell Coordinator

Copy to: All HODs for Necessary action.

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**Annamacharya Institute of
Technology & Sciences
Piglipur (V), Batasingaram (Post),
Abdullapurmet (M), R.R.Dist.HYD-501 512.**



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Date: 29/12/2014.

GRIEVANCE AND REDRASSAL CELL

Report for the month of December 2014

From Humanities and Sciences Department

- Request for the providing additional Bus facility from Uppal x Road in Hyderabad
- Request to improve class room black board visibility by regular cleaning

From Electrical and Electronics Department

- Request for the providing wash rooms facilities for Girl students in first floor of A-Block.
- Request to improve facilities such as Benches or cots in waiting Room for Girls in the college.

From Electronics and Communications Department

- Request to improve class room black board visibility by regular cleaning

From Electronics and Communications Department

- Request for the providing wash rooms facilities for Girl students in Second floor of B-Block.
- Request for the providing additional Bus facility from Puttapaka

From Electronics and Communications Department

- Request for the providing additional Bus facility from Uppal x Road in Hyderabad


G & R Cell Coordinator

Copy to : All HODs for Necessary action.


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Complaint Letter

From

A. Madhuri

Ist B.Tech CSC Branch

AIMS - Hyderabad

8/12/2014

Hyderabad

To

the

Principal

AIMS - Hyderabad

P. Venkatesh
m

Sir

We request you to improve
class room visibility by regular cleaning
and also provide additional Bus facility
from Uppal Road as Bus is
over crowded.


(A. Madhuri)

Yours faithfully
A Madhuri.

Grateful Letter

4/12/2014
Hydr

To,
The Principal Sir,
AITS,
Hyderabad,
Telangana,

P. S. S. S. S.
M

Date :- 15/12/2014.

Sub :- Requesting to provide facilities such as benches
& cots in waiting rooms for girls in the college.

Dear Sir,

I am the student of EEE department studying in your
college. Sir, I would like to inform you that
benches & cots are not sufficient and dirty, not
comfortable to sit in class. Students are facing
difficulties during class hour. So I request to
improve facilities of benches.

Thanking you,

Yours obediently,

Student (EEE)


(P. S. S. S. S.)

GRIEVANCE LETTER

To,

The Principal Sir,

AITS,

Hyderabad,

Telangana.

P. Reddy
20

Date :- 22/12/2014

Sub:- Requesting to improve classroom, blackboard visibility by regular cleaning.

Respected sir,

I am the student of ECE department studying in your institution. Sir, I would like to inform you that, we are suffering a lot due to poor condition, of classroom blackboard. So I request you to improve classroom blackboard visibility by regular cleaning.

Thanking you
Yours obediently,
Student (ECE)


(HRS. HOP)

GRIEVENCE

TO

The principal sir,

AITS,
Hyderabad,
Telangana.

Respected
Sir

Date: 18/12/2014

Sub: Requesting to provide washroom facilities
for girls students in 1st floor A-Block

Respected Sir,

I am the student of AITS. Studying in this
institution. Sir, we are suffering a lot with only
two waiting rooms. So I am requesting you to
construct two more toilets in 1st floor A-Block.

Thanking you
yours faith fully
Student (EEE)


(Harshith)



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98489 24705 Fax: 08415 - 201699

Date: 05/01/2015.

GRIEVANCE AND REDRASSAL CELL

Report for the month December 2014

To
Principal
AITS- Hyderabad
Sir,

Sub: Report from G&R Cell on December 2014

Not received any specific complaint during the month of October and November 2014 but some considerable Grievances were received in month of December 2014. We have to Provide the Following facilities on priority basis as per Grievances


Provide curtains with respective Places mentioned

1. Additional Bus facility from Uppal x Road in Hyderabad
2. Provide wash rooms facilities for Girl students in first floor of A-Block.
3. Improve facilities such as Benches or cots in waiting Room for Girls in the college.

Thanking you sir,

Copy to: All HODs for Necessary action.

G & R Cell Coordinator


G. Kiran Kumar
Associate Professor
Humanities and Sciences Department
AITS-Hyderabad


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Fax: 08415 – 201699

Date:17/01/2017.

Main Anti-Ragging Committee

Consequent on assuming charge of the post of Principal by Dr. P.V. Krishna Murthy, the main anti-ragging committee is constituted with the following members.

S. No	Name	Designation	Status	Phone No.
1	Dr. P.V. Krishna Murthy	Principal	Chairman	9848924705
2	N. Babu Rao	Professor & Dean	Convener	9441873888
3	Mr. V. Rama Krishna	Assoc. Prof & I/c Polytechnic	Nodal Officer	9948295302
4	A. Subramanyam Reddy	Administrative Manager	Member	9848924706
5	Mr. J. Sreedhar	Assoc. Prof & I/c HOD EEE	Member	9849007437
6	K. Ashok Kumar	Assoc. Prof & I/c HOD ECE	Member	9440456133 9949123762
7	G. Kiran Kumar	Assoc. Prof & I/c HOD H&S	Member	7386772383 9948125445
8	K.A.L. Gandhi	Assoc. Prof & HOD Mech.,	Member	9491123682
9	P.L.S.P. Raja Rao	Assoc. Prof & I/c HOD MBA	Member	9866917139
10	Mr. Y. Varun Kumar	Asst. Prof & I/c HOD Civil	Member	8801814368
11	Mr. V. Ramesh Babu	Asst. Prof, I/c HOD CSE	Member	9866417476
12	Mr. K. Anjaneyulu	P.A.O, Admin. Office	Member	9963452925
13	Mrs. A. NagaSri	Asst. Prof, CSE	Member	9963820141
14	Mr.N.S.S.S.Adityha	IV CSE Student	Member	9550272917
15	Ms.P.Sowmya	IV ECE Student	Member	9515744036
15	Mr.P.Raj Kumar	IV MECh	Member	9296600891
16	Mr.T.Kalyan Bhagavan	IV EEE	Member	9951303506
17	Ms.A.Mounika	IV CIVIL	Member	9949453885

The above main Committee will monitor implementation of various measures for the prevention of ragging and ensure peaceful harmony among the students and will report to the Chairman from time to time for any guidance.


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ANNAMACHARYA INSTITUTE OF TECHNOLOGY & SCIENCES

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98489 24705

E-mail : principalaith@gmail.com
Fax: 08415 - 201699

Date: 31/06/2016.

DISCIPLINARY COMMITTEE

MEMBERS

S. No	Name	Designation	Status	Phone No.
1	Dr. P.V. Krishna Murthy	Principal	Convener	9848924705
2	N. Babu Rao	Professor & Dean	Member	9441873888
3	J. Sreedhar	Assoc. Prof & I/c HOD EEE	Member	9849007437
4	G. Kiran Kumar	Assoc. Prof & I/c HOD H&S	Member	7386772383 9948125445
5	P.L.S.P. Raja Rao	Assoc. Prof & I/c HOD MBA	Member	9866917139
6	Mr. V. Rama Krishna	Assoc. Prof & I/c Polytechnic	Member	9948295302
7	K. Ashok Kumar	Assoc. Prof & I/c HOD ECE	Member	9440456133 9949123762
8	K.A.L. Gandhi	Assoc. Prof & HOD Mech.,	Member	9491123682
9	Mr. V. Ramesh Babu	Asst. Prof, I/c HOD CSE	Member	9866417476
10	Mr. Y. Varun Kumar	Asst. Prof & I/c HOD Civil	Member	8801814368
11	Mr. A. Subramanyam Reddy	Administrative Manager	Member	9848924706
12	Mr. K. Anjaneyulu	Personnel & Administrative Manager	Member	9963452925

The above committee will monitor the discipline of the students including the prevention of Ragging.


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Abdullapurmet (M), R.R. Dist.

Date: 31/06/2016.

CIRCULAR

A sub Anti-Ragging Committee has been constituted involving the staff members from all the departments as per the list given below.

S. No	Name	Designation	Ph. No	Location
1	Mr. Venkateswarlu	Asst. Prof	9959790083	A Block -Ground Floor
2	Mr. U. Narender	"	9949370180	A Block - Ground Floor
3				A Block -Ground Floor
4				A Block -Ground Floor
5	J. Shankar	"	8688963917	I Gate (Ground Floor)
6				Corridor (Ground Floor)
7				I Gate (Ground Floor)
8	Y. Varun Kumar	"	8801814368	II Gate (Ground Floor)
9	D. Jhansi Rani	"	9603736893	Corridor (Ground Floor)
10				Corridor (Ground Floor)
11	V. Ramesh Babu	"	9866417476	A-Block I Floor
12				A-Block II Floor
13	G. Sujana	Asst.Prof, Eng	9985955917	A-Block II Floor
14	P.L.K. Durga	"	9160500798	A-Block III Floor
15	B. Sathish Guptha	"	9966438800	A-Block III Floor
16	Nitesh Gaikwad	"	9908006691	A-Block II Floor
17	Ch. Tilak	Asst.Prof, Civil		Mech., Work Shops
18				Mech., Work Shops
19				A-Block II Floor
20	G. Praveena	"	9493039916	A-Block II Floor
21	B. Sujatha	"	9000911736	A-Block III Floor
22				A-Block III Floor
23	Mr. Yadagiri	Technician	9963137151	Batasingaram
24	K. Ashok Kumar	Asst.Prof, ECE	9505583426	A-Block II Floor
25	G.V.S. Rukmini Devi	Lab Asst, ECE	9959392445	A-Block II Floor
26	Mrs. P. Shiva Gayathri	Lab Asst, ECE	9542862383	A-Block III Floor
27	Mrs. D. Jyothi Rai	Asst. Prof, ECE	9703873964	A-Block III Floor
28				A-Block III Floor
29	Mrs. Ch. Nagalatha	Asst. Prof, CSE	9505926762	A-Block II Floor
30				A-Block III Floor
31	Ms. Jyothirmai	Asst. Prof	8106579075	A-Block II Floor
32	Ms. M. Chandrasekhar	Asst. Prof	9494345707	A-Block II Floor
33				A-Block III Floor
34	Ms. G. Praveena	Asst. Prof	9493039916	Corridor
37	Ms. Veerabhadreshwar	Asst. Prof	9866719179	Corridor
38	K. Anusha	Programmer, CSE	8008764689	Ground Floor
39				Corridor

The above staff members will monitor and regulate the movements of the students in order to prevent the ragging in the respective locations allocated against individual names.

Copy to : All Notice Boards.
: Heads of the Departments & Circulation among staff concerned.

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Abdullapurmet (M), R.R. Dist. HYD-501 612



Date: 31/06/2016

CIRCULAR

A sub Anti-Ragging Committee has been constituted involving the staff members from all the departments as per the list given below.

S. No	Name	Designation	Ph. No	Location
1	Mr. Vasudeva Reddy	Asst.Prof	9550442372	B-block (Ground Floor)
2	Mr. P. Babu Rao	Lab Asst	9989812148	Canteen Area
3	K. Swapna	Asst. Prof	9490315926	B-Block I Floor
4	V. Rama Krishna	Assoc. Prof	9948295302	B-Block II Floor
5	K. Shiva Kumari	Lab Asst, Phy	8179368837	B-Block (Ground Floor)
6	G. Srujana	"	9948560763	B-Block II Floor
7	M.M. Sreelatha	Asst.Prof , Maths	8096640986	B-Block III Floor
8	B. Ravinder Reddy	"	9966883553	"
9				B-Block IV Floor
10				"
11				"
12	T. Kiran Kumar	Asst. Prof , Phy	92992040833	B-Block II Floor
13				B-Block IV Floor
14				B-Block (Ground Floor)
15				B-Block (Ground Floor)
16	Y. Madhava Reddy	Lab Asst, Chem	9010989192	B-Block II Floor
17				B-Block – IV floor
18				B-Block II Floor
19				Play Ground
20	Mrs. A. NagaSri	Asst.Prof , CSE	9963820141	B Block II Floor
21	Mrs. V. Veda Sahithi	Asst.Prof , CSE	9490608083	B Block
22	Mr. M. Lalia	Asst.Prof , EEE	8008495223	B Block II Floor
23				B-Block III floor
24				B-Block III floor
25				B Block II Floor
26				B Block II Floor
27				B Block II Floor
28	Sudhakar Chary	Lab Asst, Mech.	9542973280	B-block Ground Floor
29	Hanmanth Reddy	"	9912360088	"
30	Subramanyam	"	9701000665	"
31				B Block II Floor
32	Ms. Sheshi Rekha	"	9059546159	B Block II Floor
33	Mr. R.K. Sundar Rao	Asst.Prof, CSE	9885775721	B Block IV Floor
34				Canteen
35	V. Lingaswamy	Programmer, CSE	9666533541	Canteen
36	H. Sowjanya	"	7032000920	Play Ground
37				"

The above staff members will monitor and regulate the movements of the students in order to prevent the ragging in the respective locations allocated against individual names.

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Annamacharya Institute
Technology & Sciences
Piglipur (V), Batasingaram (Pos
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ANNAMACHARYA INSTITUTE OF TECHNOLOGY & SCIENCES

Piglipur, Batasingaram (Panchayat), Hayatnagar Mandal, R.R. Dist., Hyderabad 501 512.

Date: 30/06/2016.

EVE TEASING COMMITTEE

A Committee has been constituted for monitoring and controlling the Eve-Teasing in the College, consisting the following staff from various departments.

S. No	Name	Designation	Status	Phone No
1	Mr.N. Babu Rao	Professor, EEE & Dean	Convener	9441873888
2	Mr. Ravinder Reddy	I/c Placement Cell	Member	9966883553
3	Mr.G.Kiran Kumar	HOD, H&S	Member	9032002245
4	A. Subramanyam Reddy	Administrative Manager	Member	9848924706
5	Mr. V. Rama Krishna	Assoc. Prof & I/c Polytechnic	Member	9948295302
7	Mr. B. Gopi	Librarian	Member	9392059090
8	Mrs. P.L.K. Durga	Asst. Prof, CSE	Member	9160500798
9	Mrs. G. Praveena	Asst. Professor,ECE	Member	9493039916

The above committee will continuously monitor, educate the students from time to time and ensure the harmony and discipline in the college.

PRINCIPAL


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Piglipur (V), Batasingaram (Post).
Abdullapurmet (M), R.R.Dist.NYD-501 512.

Dt: 19/02/2019

VARIOUS CLUB COMMITTEES:

SPORTS COMMITTEE

SNO	NAME	DESIGNATION,DEPARTMENT	COORDINATOR
01	Mr. Y.Varun kumar	Incharge-Diploma	Main Coordinator
02	Mr.K.Biksha Reddy	PD	Main Coordinator
03	Mr.Ch.Tilak	HOD,CE	Member
04	Mr.Y.Prabhakar	Asst. Professor,CE	"
05	Mr.M.Prashanth	Asst. Professor,CE	"
06	Mr.M.Bhaskar	Asst. Professor,ME	"
07	Mr. M.Vamshidar reddy	Asst.Professor, ME	"
08	Mr.R Upendar	Asst. Professor,ME	"
09	Mrs.T.Shirisha	Asst.Professor, EEE	"
10	Mr.B.Balaji	Asst.Professor, EEE	"
11	Mr.P.Naresh	Asst.Professor, H&S	"
12	Mrs. K.Maheshwari	Asst.Professor, H&S	"
13	Mrs.T.Alekya	Asst.Professor, H&S	"
14	Mrs.Navya sree	Asst.Professor, ECE	"
15	Mr.Shyam	Asst.Professor, ECE	"
16	M.Ramesh	Asst.Professor, ECE	"
17	Miss.D.Swapna	Asst.Professor, CSE	"
18	Mr.Sankaraiah	Asst.Professor, CSE	"
19	Mr.B.Krishna	Asst.Professor, CSE	"
20	Mr.S.Naveen Reddy	System Admin	"
21	Mr.Ch.Rajak	Asst. Professor,MBA	"
22	Mrs.P.Bhargavi	Asst. Professor,MBA	"


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CULTURAL COMMITTEE

SNO	NAME	DESIGNATION,DEPARTMENT	COORDINATOR
01	Mr. U.Narender	HOD, EEE	Main Coordinator
02	Dr.Pranaya sree	Asst. Professor,MBA	Main Coordinator
03	Mr.R.Rama Krishna	Asst. Professor,MBA	“
04	Jyothi	Asst. Professor, CSE	“
05	Komali	Asst. Professor, CSE	“
06	Mr.Ch.Sai Deepak	Asst. Professor, EEE	“
07	Mr.D.Naresh	Asst. Professor, EEE	“
08	Mrs.K.Shiva Kumari	Lab Asst. H&S	“
09	Mr.D.V.Chowdhary	Asst. Professor, H&S	“
10	Mr.S.Hanumanthu	Asst. Professor, Civil	“
11	Miss.P.Tejaswini	Asst. Professor, Civil	“
12	Mr.P.Srinivasulu	Asst. Professor, Mech	
13	Mrs.G.Praveena	Asst. Professor, ECE	

CULTURAL COMMITTEE

SNO	NAME	DESIGNATION,DEPARTMENT	COORDINATOR
01	Mrs.A.Nagasri	Asst.Professor,CSE	Main Coordinator
02	Mrs.K.Sandhya Rani	Asst.Professor,CSE	Member
03	Mrs.N .Harika	Asst.Professor,CSE	“
04	Mr.S.Siva kumar	Asst.Professor, ME	“
05	Miss.K.Priyanka	Asst.Professor,EEE	“
06	Mr. Mastan	Lab Asst.ECE	“
07	Miss.Floradas	Asst.Professor,ECE	“
08	Miss.T.Shwetha	Asst.Professor,ECE	“
09	Mr.B.Chitti Babu	Asst.Professor, CE	“
10	Miss.J.Vennela	Asst.Professor, CE	“
11	Mrs.A.Karunasree	Asst.Professor, H&S	“

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12	Mrs.A.Kavitha	Asst.Professor, H&S	“
13	Mr.M.Amarnath	Asst.Professor, H&S	“
14	Mrs.K.Swapna	Asst.Professor, MBA	“
15	Mrs.K.Swathi	Asst.Professor, MBA	“
16	Mrs.M.Vanajakshi	Asst.Professor, MBA	“
17	Mrs.B. Kavitha	Asst.Professor, MBA	“

LITERARY COMMITTEE

SNO	NAME	DESIGNATION,DEPARTMENT	COORDINATOR
01	Mr.Ch.Tilak	HOD,CE	Main Coordinator
02	Mr.Nitish Gaikwad	HOD,ECE	Main Coordinator
03	Mr.MD.Waseem	Asst.Professor, CE	“
04	Mr.K.Praveen Kumar	Asst.Professor, CE	“
05	Dr.Sathish Kumar	Asst.Professor, CSE	“
06	Mr.Shiva Kumar	Asst.Professor, CSE	“
07	Mr.Mohan	Asst.Professor, CSE	“
08	Mr.M.Chandra Shekar	Asst.Professor, EEE	“
09	Mrs.K.Indira	Lab Asst. H&S	“
10	Mr.P.Pothanna	Asst.Professor, H&S	“
11	Mr.M.C.Kotresh	Asst.Professor, Mech	“
12	Mrs.Arpana	Asst.Professor, ECE	“

ART COMMITTEE

SNO	NAME	DESIGNATION,DEPARTMENT	COORDINATOR
01	Mr. P.L.S.P. Raja Rao	HOD, MBA	Main coordinator
02	Mr. V. Rama Krishna	Associate Professor, CSE	Member
03	Mr. B. Gopi	Librarian	“
04	Mr.V.Ramesh Babu	Asst. Professor, CSE	“
05	Mr. Laliya	Asst. Professor, EEE	“
06	Mr.J.Shankar	Asst. Professor, EEE	“
07	Mr.Ch.Yadagiri	Asst. Professor, H&S	“

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08	Mrs.K.Umadevi	Asst. Professor, H&S	“
09	Mrs.Sobha Lakshmi	Asst. Professor, H&S	“
10	Mr.Y.Uday Kumar	Asst. Professor, Civil	“
11	Mr.Md.Shoiab Ayaz	Asst. Professor, Civil	“
12	Mr.Bharath Kumar	Asst. Professor, Mech	“
13	Mr.P.Santhosh	Asst. Professor, ECE	“

TECHNICAL COMMITTEE

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Annamacharya Institute of
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**UNIVERSITY GRANTS COMMISSION
BAHADURSHAH ZAFAR MARG
NEW DELHI – 110 002**

**NO. F 1-16/2007 (CPP-II)
April, 2009**

**UGC REGULATION ON CURBING THE MENACE OF RAGGING IN HIGHER
EDUCATIONAL INSTITUTIONS, 2009**

In exercise of the powers conferred by Clause (g) of Sub-Section (1) of Section 26 of the University Grants Commission Act, 1956, the University Grants Commission hereby makes the following Regulations, namely -

1. Title, commencement and applicability:-

- 1.1. These regulations shall be called the “UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009”.
- 1.2. They shall come into force with immediate effect.
- 1.3. They shall apply to all the universities established or incorporated by or under a Central Act, a Provincial Act or a State Act, to all institutions deemed to be university under Section 3 of the UGC Act, 1956, to all other higher educational institutions, including the departments, constituent units and all the premises (academic, residential, sports, canteen, etc) of such universities, deemed universities and other higher educational institutions, whether located within the campus or outside, and to all means of transportation of students whether public or private.

2. Objective:-

To root out ragging in all its forms from universities, colleges and other educational institutions in the country by prohibiting it by law, preventing its occurrence by following the provisions of these Regulations and punishing those who indulge in ragging as provided for in these Regulations and the appropriate law in force.

3. Definitions:- For the purposes of these Regulations:-

- 3.1. “college” means any institution, whether known as such or by any other name, which provides for a programme of study beyond 12 years of schooling for obtaining qualification from a university and which, in accordance with the rules and regulations of such university, is recognized as competent to provide for such programme of study and present students undergoing such programme of study for the examination for the award of such qualification.

- 3.2. "Head of the institution" means the 'Vice-Chancellor' in case of a university/deemed to be university, 'Principal' in case of a college, 'Director' in case of an institute.
- 3.3. "institution" means a higher educational institution (HEI), like a university, a college, an institute, etc. imparting higher education beyond 12 years of schooling leading to a degree (graduate, postgraduate and/or higher level) and/or to a university diploma.
- 3.4. "Ragging" means the following:
Any conduct whether by words spoken or written or by an act which has the effect of teasing, treating or handling with rudeness any other student, indulging in rowdy or undisciplined activities which causes or is likely to cause annoyance, hardship or psychological harm or to raise fear or apprehension thereof in a fresher or a junior student or asking the students to do any act or perform something which such student will not in the ordinary course and which has the effect of causing or generating a sense of shame or embarrassment so as to adversely affect the physique or psyche of a fresher or a junior student.
- 3.5. "Statutory/Regulatory body" means a body so constituted by a Central/ State Government legislation for setting and maintaining standards in the relevant areas of higher education, such as the All India Council for Technical Education (AICTE), the Bar Council of India (BCI), the Dental Council of India (DCI), the Distance Education Council (DEC), the Indian Council of Agricultural Research (ICAR), the Indian Nursing Council (INC), the Medical Council of India (MCI), the National Council for Teacher Education (NCTE), the Pharmacy Council of India (PCI), etc. and the State Higher Education Councils.
- 3.6. "University" means a university established or incorporated by or under a Central Act, a Provincial Act or a State Act, an institution deemed to be university under Section 3 of the UGC Act, 1956, or an institution specially empowered by an Act of Parliament to confer or grant degrees.

4. Punishable ingredients of Ragging:-

- Abetment to ragging;
- Criminal conspiracy to rag;
- Unlawful assembly and rioting while ragging;
- Public nuisance created during ragging;
- Violation of decency and morals through ragging;
- Injury to body, causing hurt or grievous hurt;
- Wrongful restraint;
- Wrongful confinement;
- Use of criminal force;
- Assault as well as sexual offences or unnatural offences;
- Extortion;
- Criminal trespass;
- Offences against property;
- Criminal intimidation;

- Attempts to commit any or all of the above mentioned offences against the victim(s);
- Physical or psychological humiliation;
- All other offences following from the definition of "Ragging".

5. Measures for prohibition of ragging at the institution level:-

- 5.1 The institution shall strictly observe the provisions of the Act of the Central Government and the State Governments, if any, or if enacted, considering ragging as a cognizable offence under the law on a par with rape and other atrocities against women and ill-treatment of persons belonging to the SC/ST, and prohibiting ragging in all its forms in all institutions.
- 5.2 Ragging in all its forms shall be totally banned in the entire institution, including its departments, constituent units, all its premises (academic, residential, sports, canteen, etc) whether located within the campus or outside and in all means of transportation of students whether public or private.
- 5.3 The institution shall take strict action against those found guilty of ragging and/or of abetting ragging.

6 Measures for prevention of ragging at the institution level:-

6.1 Before admissions:-

- 6.1.1 The advertisement for admissions shall clearly mention that ragging is totally banned in the institution, and anyone found guilty of ragging and/or abetting ragging is liable to be punished appropriately (for punishments, ref. section 8 below).
- 6.1.2 The brochure of admission/instruction booklet for candidates shall print in block letters these Regulations in full (including Annexures).
- 6.1.3 The 'Prospectus' and other admission related documents shall incorporate all directions of the Supreme Court and /or the Central or State Governments as applicable, so that the candidates and their parents/ guardians are sensitized in respect of the prohibition and consequences of ragging. If the institution is an affiliating university, it shall make it mandatory for the institutions under it to compulsorily incorporate such information in their 'Prospectus'.
- 6.1.4 The application form for admission/ enrolment shall have a printed undertaking, preferably both in English/Hindi and in one of the regional languages known to the institution and the applicant (English version given in Annexure I, Part I), to be filled up and signed by the candidate to the effect that he/she is aware of the law regarding prohibition of ragging as well as the punishments, and to the effect that he/she has not been expelled and/or debarred from admission by any institution and that he/she, if found guilty of the offence of ragging and/or abetting ragging, is liable to be punished appropriately.

- 6.1.5 The application form shall also contain a printed undertaking, preferably both in English/Hindi and in one of the regional languages known to the institution and the parent/ guardian (English version given in Annexure I, Part II), to be signed by the parent/ guardian of the applicant to the effect that he/ she is also aware of the law in this regard and agrees to abide by the punishment meted out to his/ her ward in case the latter is found guilty of ragging and/or abetting ragging.
- 6.1.6 The application for admission shall be accompanied by a document in the form of the School Leaving Certificate/Transfer Certificate/ Migration Certificate/ Character Certificate which shall include a report on the behavioral pattern of the applicant, so that the institution can thereafter keep intense watch upon a student who has a negative entry in this regard.
- 6.1.7 A student seeking admission to the hostel shall have to submit additional undertaking in the form of Annexure I (both Parts) along with his/ her application for hostel accommodation.
- 6.1.8 At the commencement of the academic session the Head of the Institution shall convene and address a meeting of various functionaries/agencies, like Hostel Wardens, representatives of students, parents/ guardians, faculty, district administration including police, to discuss the measures to be taken to prevent ragging in the Institution and steps to be taken to identify the offenders and punish them suitably.
- 6.1.9 To make the community at large and the students in particular aware of the dehumanizing effect of ragging, and the approach of the institution towards those indulging in ragging, big posters (preferably multicolored with different colours for the provisions of law, punishments, etc.) shall be prominently displayed on all Notice Boards of all departments, hostels and other buildings as well as at vulnerable places. Some of such posters shall be of permanent nature in certain vulnerable places.
- 6.1.10 The institution shall request the media to give adequate publicity to the law prohibiting ragging and the negative aspects of ragging and the institution's resolve to ban ragging and punish those found guilty without fear or favour.
- 6.1.11 The institution shall identify, properly illuminate and man all vulnerable locations.
- 6.1.12 The institution shall tighten security in its premises, especially at the vulnerable places. If necessary, intense policing shall be resorted to at such points at odd hours during the early months of the academic session.
- 6.1.13 The institution shall utilize the vacation period before the start of the new academic year to launch wide publicity campaign against ragging through posters, leaflets, seminars, street plays, etc.
- 6.1.14 The faculties/ departments/ units of the institution shall have induction arrangements (including those which anticipate, identify

and plan to meet any special needs of any specific section of students) in place well in advance of the beginning of the academic year with a clear sense of the main aims and objectives of the induction process.

6.2 On admission:-

- 6.2.1 Every fresh student admitted to the institution shall be given a printed leaflet detailing when and to whom he/she has to turn to for help and guidance for various purposes (including Wardens, Head of the institution, members of the anti-ragging committees, relevant district and police authorities), addresses and telephone numbers of such persons/authorities, etc., so that the fresher need not look up to the seniors for help in such matters and get indebted to them and start doing things, right or wrong, at their behest. Such a step will reduce the freshers' dependence on their seniors.
- 6.2.2 The institution through the leaflet mentioned above shall explain to the new entrants the arrangements for their induction and orientation which promote efficient and effective means of integrating them fully as students.
- 6.2.3 The leaflet mentioned above shall also inform the freshers about their rights as bona fide students of the institution and clearly instructing them that they should desist from doing anything against their will even if ordered by the seniors, and that they have nothing to fear as the institution cares for them and shall not tolerate any atrocities against them.
- 6.2.4 The leaflet mentioned above shall contain a calendar of events and activities laid down by the institution to facilitate and complement familiarization of freshers with the academic environment of the institution.
- 6.2.5 The institution shall also organize joint sensitization programmes of 'freshers' and seniors.
- 6.2.6 Freshers shall be encouraged to report incidents of ragging, either as victims, or even as witnesses.

6.3 At the end of the academic year:-

- 6.3.1 At the end of every academic year the Vice-Chancellor/ Dean of Students Welfare/ Director/ Principal shall send a letter to the parents/ guardians of the students who are completing the first year informing them about the law regarding ragging and the punishments, and appealing to them to impress upon their wards to desist from indulging in ragging when they come back at the beginning of the next academic session.
- 6.3.2 At the end of every academic year the institution shall form a 'Mentoring Cell' consisting of Mentors for the succeeding academic year. There shall be as many levels or tiers of Mentors as

the number of batches in the institution, at the rate of 1 Mentor for 6 freshers and 1 Mentor of a higher level for 6 Mentors of the lower level.

6.4 Setting up of Committees and their functions:-

- 6.4.1 The Anti-Ragging Committee:- The Anti-Ragging Committee shall be headed by the Head of the institution and shall consist of representatives of faculty members, parents, students belonging to the freshers' category as well as seniors and non-teaching staff. It shall monitor the anti-ragging activities in the institution, consider the recommendations of the Anti-Ragging Squad and take appropriate decisions, including spelling out suitable punishments to those found guilty.
- 6.4.2 The Anti-Ragging Squad:- The Anti-Ragging Squad shall be nominated by the Head of the institution with such representation as considered necessary and shall consist of members belonging to the various sections of the campus community. The Squad shall have vigil, oversight and patrolling functions. It shall be kept mobile, alert and active at all times and shall be empowered to inspect places of potential ragging and make surprise raids on hostels and other hot spots. The Squad shall investigate incidents of ragging and make recommendations to the Anti-Ragging Committee and shall work under the overall guidance of the said Committee.
- 6.4.3 Monitoring Cell on Ragging:- If the institution is an affiliating university, it shall have a Monitoring Cell on Ragging to coordinate with the institutions affiliated to it by calling for reports from the Heads of such institutions regarding the activities of the Anti-Ragging Committees, Squads, and Mentoring Cells, regarding compliance with the instructions on conducting orientation programmes, counseling sessions, etc., and regarding the incidents of ragging, the problems faced by wardens and other officials, etc. This Cell shall also review the efforts made by such institutions to publicize anti-ragging measures, cross-verify the receipt of undertakings from candidates/students and their parents/guardians every year, and shall be the prime mover for initiating action by the university authorities to suitably amend the Statutes or Ordinances or Bye-laws to facilitate the implementation of anti ragging measures at the level of the institution.

6.5 Other measures:-

- 6.5.1 The Annexures mentioned in sub-clauses 6.1.4, 6.1.5 and 6.1.7 of these Regulations shall be furnished at the beginning of each academic year by every student, that is, by freshers as well as seniors.

- 6.5.2 The institution shall arrange for regular and periodic psychological counseling and orientation for students (for freshers separately, as well as jointly with seniors) by professional counselors during the first three months of the new academic year. This shall be done at the institution and department/ course levels. Parents and teachers shall also be involved in such sessions.
- 6.5.3 Apart from placing posters mentioned in sub-clause 6.1.9 above at strategic places, the institution shall undertake measures for extensive publicity against ragging by means of audio-visual aids, by holding counseling sessions, workshops, painting and design competitions among students and other methods as it deems fit.
- 6.5.4 If the institution has B.Ed. and other Teacher training programmes, these courses shall be mandated to provide for anti-ragging and the relevant human rights appreciation inputs, as well as topics on sensitization against corporal punishments and checking of bullying amongst students, so that every teacher is equipped to handle at least the rudiments of the counseling approach.
- 6.5.5 Wardens shall be appointed as per the eligibility criteria laid down for the post reflecting both the command and control aspects of maintaining discipline, as well as the softer skills of counseling and communicating with the youth outside the class-room situations. Wardens shall be accessible at all hours and shall be provided with mobile phones. The institution shall review and suitably enhance the powers and perquisites of Wardens and authorities involved in curbing the menace of ragging.
- 6.5.6 The security personnel posted in hostels shall be under the direct control of the Wardens and assessed by them.
- 6.5.7 Private commercially managed lodges and hostels shall be registered with the local police authorities, and this shall be done necessarily on the recommendation of the Head of the institution. Local police, local administration and the institutional authorities shall ensure vigil on incidents that may come within the definition of ragging and shall be responsible for action in the event of ragging in such premises, just as they would be for incidents within the campus. Managements of such private hostels shall be responsible for not reporting cases of ragging in their premises.
- 6.5.8 The Head of the institution shall take immediate action on receipt of the recommendations of the Anti-Ragging Squad. He/ She shall also take action suo motto if the circumstances so warrant.
- 6.5.9 Freshers who do not report the incidents of ragging either as victims or as witnesses shall also be punished suitably.
- 6.5.10 Anonymous random surveys shall be conducted across the 1st year batch of freshers every fortnight during the first three months of the academic year to verify and cross-check whether the campus is indeed free of ragging or not. The institution may design its own methodology of conducting such surveys.

- 6.5.11 The burden of proof shall lie on the perpetrator of ragging and not on the victim.
- 6.5.12 The institution shall file an FIR with the police / local authorities whenever a case of ragging is reported, but continue with its own enquiry and other measures without waiting for action on the part of the police/ local authorities. Remedial action shall be initiated and completed within the one week of the incident itself.
- 6.5.13 The Migration / Transfer Certificate issued to the student by the institution shall have an entry, apart from those relating to general conduct and behaviour, whether the student has been punished for the offence of committing or abetting ragging, or not, as also whether the student has displayed persistent violent or aggressive behaviour or any inclination to harm others.
- 6.5.14 Preventing or acting against ragging shall be the collective responsibility of all levels and sections of authorities or functionaries in the institution, including faculty, and not merely that of the specific body/ committee constituted for prevention of ragging.
- 6.5.15 The Heads of institutions other than universities shall submit weekly reports to the Vice-chancellor of the university the institution is affiliated to or recognized by, during the first three months of new academic year and thereafter each month on the status of compliance with anti-ragging measures. The Vice Chancellor of each university shall submit fortnightly reports of the university, including those of the Monitoring Cell on Ragging in case of an affiliating university, to the Chancellor.
- 6.5.16 Access to mobile phones and public phones shall be unrestricted in hostels and campuses, except in class-rooms, seminar halls, library etc. where jammers shall be installed to restrict the use of mobile phones.

6.6 Measures for encouraging healthy interaction between freshers and seniors:-

- 6.6.1 The institution shall set up appropriate committees including the course-in-charge, student advisor, Warden and some senior students to actively monitor, promote and regulate healthy interaction between the freshers and senior students.
- 6.6.2 Freshers' welcome parties shall be organized in each department by the senior students and the faculty together soon after admissions, preferably within the first two weeks of the beginning of the academic session, for proper introduction to one another and where the talents of the freshers are brought out properly in the presence of the faculty, thus helping them to shed their inferiority complex, if any, and remove their inhibitions.
- 6.6.3 The institution shall enhance the student-faculty interaction by involving the students in all matters of the institution, except those relating to the actual processes of evaluation and of faculty appointments, so that the students shall feel that they are responsible partners in managing the

affairs of the institution and consequently the credit due to the institution for good work/ performance is due to them as well.

7. Measures at the UGC/ Statutory/ Regulatory body level:-

7.1 Regulatory measures:-

- 7.1.1 The UGC and other Statutory /Regulatory bodies shall make it mandatory for the institutions to compulsorily incorporate in their 'Prospectus' the directions of the Supreme Court and/or the Central or State Governments with regard to prohibition and consequences of ragging, and that non-compliance with the directives against ragging in any manner whatsoever shall be considered as lowering of academic standards by the erring institution making it liable for appropriate action.
- 7.1.2 The UGC (including NAAC and UGC Expert Committees visiting institutions for various purposes) and similar Committees of other Statutory/Regulatory bodies shall cross-verify that the institutions strictly comply with the requirement of getting the undertakings from the students and their parents/ guardians as envisaged under these Regulations.
- 7.1.3 The UGC and other funding bodies shall make it one of the conditions in the Utilization Certificate for sanctioning any financial assistance or aid to the institution under any of the general or special schemes that the institution has strictly complied with the anti-ragging measures and has a blemish-less record in terms of there being no incidents of ragging during the period pertaining to the Utilization Certificate.
- 7.1.4 The NAAC and other accrediting bodies shall factor in any incident of ragging in the institution while assessing the institution in different grades.

7.2 Incentives for curbing ragging:-

- 7.2.1 The UGC shall consider providing special/ additional annual financial grants-in-aid to those eligible institutions which report a blemish-less record in terms of there being no incidents of ragging.
- 7.2.2 The UGC shall also consider instituting another category of financial awards or incentives for those eligible institutions which take stringent action against those responsible for incidents of ragging.
- 7.2.3 The UGC shall lay down the necessary incentive for the post of Warden in order to attract the right type of eligible candidates, and motivate the incumbents.

7.3 Monitoring mechanism to ensure compliance:-

Apart from the monitoring mechanism built in under different sub-clauses of these Regulations, there shall also be the following monitoring mechanism:

7.3.1 The UGC shall constitute an Inter-Council Committee for prevention of Ragging consisting of representatives of the AICTE, the IITs, the NITs, the IIMs, the MCI, the DCI, the NCI, the ICAR and such other bodies which have to deal with higher education to coordinate and monitor the anti-ragging movement across the country and to make certain policy decisions. The said Committee shall meet at least twice a year in the normal course.

7.3.2 The UGC shall also have an Anti-Ragging Cell within the Commission as an institutional mechanism to provide secretarial support for collection of information and monitoring, and to coordinate with the State level and university level Committees for effective implementation of anti-ragging measures.

8 Punishments:-

8.1 At the institution level:-

Depending upon the nature and gravity of the offence as established by the Anti-Ragging Committee of the institution, the possible punishments for those found guilty of ragging at the institution level shall be any one or any combination of the following:

- 8.1.1 Suspension from attending classes and academic privileges
- 8.1.2 Withholding/ withdrawing scholarship/ fellowship and other benefits
- 8.1.3 Debarring from appearing in any test/ examination or other evaluation process
- 8.1.4 Withholding results
- 8.1.5 Debarring from representing the institution in any regional, national or international meet, tournament, youth festival, etc.
- 8.1.6 Suspension/ expulsion from the hostel
- 8.1.7 Cancellation of admission
- 8.1.8 Rustication from the institution for period ranging from 1 to 4 semesters
- 8.1.9 Expulsion from the institution and consequent debarring from admission to any other institution for a specified period
- 8.1.10 Fine ranging between Rupees 25,000/- and Rupees 1 lakh
- 8.1.11 Collective punishment: When the persons committing or abetting the crime of ragging are not identified, the institution shall resort to collective punishment.

8.2 At the university level in respect of institutions under it:-

If an institution under a university (being constituent of, affiliated to or recognized by it) fails to comply with any of the provisions of these Regulations

and fails to curb ragging effectively, the university may impose any one or any combination of the following penalties on it:

- 8.2.1 Withdrawal of affiliation/ recognition or other privileges conferred on it
- 8.2.2 Prohibiting such institution from presenting any students then undergoing any programme of study therein for the award of any degree/diploma of the university
- 8.2.3 Withholding grants allocated to it by the university, if any
- 8.2.4 Withholding any grants channellised through the university to the institution
- 8.2.5 Any other appropriate penalty within the powers of the university.

8.3 At the appointing authority level:-

The authorities of the institution, particularly the Head of the institution, shall be responsible to ensure that no incident of ragging takes place in the institution. In case any incident of ragging takes place, the Head shall take prompt and appropriate action against the person(s) whose dereliction of duty lead to the incident. The authority designated to appoint the Head shall, in its turn, take prompt and appropriate action against the Head.

8.4 At the UGC/Statutory/Regulatory body level:-

If an institution fails to curb ragging, the UGC/Statutory/Regulatory body concerned may impose any one or any combination of the following penalties on it:

- 8.4.1 Delisting the institution from section 12B of the UGC Act or any similar provision in the Act of the Statutory/Regulatory body concerned
- 8.4.2 Withholding any grants allocated to it
- 8.4.3 Declaring the institution ineligible for consideration for any assistance under any of the general or special assistance programmes of the UGC/Statutory/Regulatory body concerned
- 8.4.4 Declaring that the institution does not have the minimum academic standards and warning the potential candidates for admission accordingly through public notice and posting on the UGC Website/ Website of the Statutory/Regulatory body concerned.
- 8.4.5 Taking such other action within its powers as it may deem fit and impose such other penalties as provided till such time as the institution achieves the objective of curbing ragging.
- 8.4.6 Collaborating with one another to work out other possible deterrents.

-:0:-

ANNEXURE I, Part I

UNDERTAKING BY THE CANDIDATE/STUDENT

1. I, _____
S/o. D/o. of Mr./Mrs./Ms. _____
have carefully read and fully understood the law prohibiting ragging and the
directions of the Supreme Court and the Central/State Government in this regard.

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Abdullapurmet (M), R.R.Dist.HYD-501 512.

2. I have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, and have carefully gone through it.
3. I hereby undertake that
 - I will not indulge in any behavior or act that may come under the definition of ragging,
 - I will not participate in or abet or propagate ragging in any form,
 - I will not hurt anyone physically or psychologically or cause any other harm.
4. I hereby agree that if found guilty of any aspect of ragging, I may be punished as per the provisions of the UGC Regulations mentioned above and/or as per the law in force.
5. I hereby affirm that I have not been expelled or debarred from admission by any institution.

Signed this _____ day of _____ month of _____ year

Signature

Name:

Address:

ANNEXURE I, Part II

UNDERTAKING BY PARENT/GUARDIAN

1. I, _____
F/o. M/o. G/o _____
have carefully read and fully understood the law prohibiting ragging and the directions of the Supreme Court and the Central/State Government in this

regard as well as the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009.

2. I assure you that my son/ daughter/ ward will not indulge in any act of ragging.
3. I hereby agree that if he/she is found guilty of any aspect of ragging, he/she may be punished as per the provisions of the UGC Regulations mentioned above and/or as per the law in force.

Signed this _____ day of _____ month of _____ Year

Signature


Name:

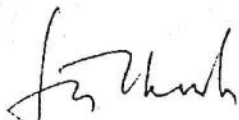
Address:



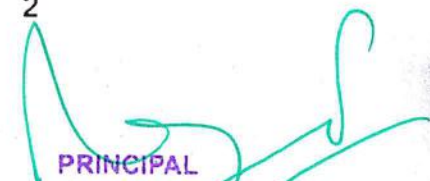
- c) The Council agreed that they will make effort to finalize their Regulations latest by the end of May duly approved by their respective statutory bodies.
- d) The members agreed to constitute an Inter-Council Committee for prevention of Ragging to address the issue relating to ragging which are of national importance and to sort out the issue of overlapping and cross cutting issues. The Committee will meet at least twice a year.
- e) The UGC will finalize the Regulations by next week and send to various councils for follow up action at their end. These will also be placed on the UGC Website for the convenience of the Councils.
- f) The UGC would get the approval of the Commission by circulation, which is expected by the end of April, 2009.
- g) The participants discussed the Monitoring mechanism proposed by Edcil and the presentation made by Prof. Raj Kachroo. The Ed.Cil was requested to finalize the same duly approved by the Ministry of HRD urgently so that the mechanism could also be brought to the notice of Universities and colleges along with these Regulations. The Ed. Cil would sent the communication to all the statutory bodies/councils for the monitoring mechanism agreed by it.
- h) These Regulations would be in place before the commencement of the next academic year in June 2009.

The meeting ended with a vote of thanks to the Chair.


(R. K. CHAUHAN)
13. 11. 2007


(SUKHADEO THORAT)

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NEW DELHI-110002

F.1-16/2007(CPP-II)

List of participants of meeting of UGC Expert Committee on Regulation to curb the menace of ragging in Higher Educational Institutions-2009 held in UGC Office, New Delhi on 13.4.2009 with State/UT Higher Education Secretary, Professional Councils, State Council of Higher Education

Members UGC Expert Committee

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 2. Prof. Virbala Aggarwal
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 3. Dr. R.P.Gangurde,
Former Addl. Secretary, UGC
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Nerul, New Mumbai-400706
 4. Prof. M.Z. Khan
UGC Consultant
B-59, City Apartments
Vasundhara Enclave
Delhi-110096
- Special invitee


Special invitee

Mr.Raj Kachroo
Aman Movement

Present (UGC)

1. Prof. S.K.Thorat, Chairman, UGC
2. Dr. R.K.Chauhan, Secretary, UGC
3. Dr.C.S.Meena, Joint Secretary, UGC
4. Sh. A.N.Sharma, Deputy Secretary UGC
5. Sh. V.K.Jaiswal, Under Secretary, UGC
6. Smt. Lalitha Ganeshan, S.O., UGC

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